



United General Insurance Corporation has been servicing New Brunswick policyholders since 1993. We are dedicated to providing security and stability to the Maritime mutual community and its policyholders. Located in Fredericton, NB, we provide auto insurance in partnership with the three NB Mutual companies; Carleton-Fundy, SouthEastern and Stanley Mutual who provide tenants, home, farm and commercial products.

***Are you looking for a rewarding career with a growing Company under new ownership? Then we have the job for you! If you're a detail-oriented, analytical person who likes to put the pieces together to solve a problem, insurance underwriting may be a career for you.***

**POSITION:**

Full-time professional **Automobile Insurance Underwriter** in our Fredericton office.

**RESPONSIBILITIES:**

- Underwrite new business and endorsements. Review risks for acceptability, reject, endorse, renew or cancel contracts in compliance with company underwriting policies/procedures, applicable laws and regulation.
- Communicate decisions and respond to requests in a prompt and professional manner
- Collaborate with claims department and make appropriate changes to policies
- Build positive working relationships with internal and external parties of over 40 agents and brokers in New Brunswick
- Learn and keep abreast of legislative/industry changes that affect day to day operations

**Qualifications:**

- Minimum 3-5 years of insurance related experience
- University Degree or College Diploma is an asset
- Completion of a CIP or CAIB designation is highly recommended to achieve full potential for the position.
- Excellent written and verbal communication skills
- Strong analytical, organizational and time management skills
- Superior interpersonal skills and the ability to work independently and within a team
- Proficient with computer applications, including MS Word

**Benefits:**

To grow your career at a local company who believes in the development of long term relationships. We value honesty, integrity, accountability and respect.

We provide an attractive compensation package including salary, health benefits and an RRSP program.

Scholarship program for children of employees.

If you have the required experience and seek an exciting challenging position with United General Insurance Corporation, please send your resume to: [juanita.macqueen@ugic.nb.ca](mailto:juanita.macqueen@ugic.nb.ca) or by mail to United General Insurance Corporation, 50 Avonlea Court, Fredericton NB E3C 1N8. Deadline for applications is February 28, 2019.

We appreciate all applications, however only those selected for an interview will be contacted. United General is an equal opportunity employer.